

Livres Canada Books

Mentoring – Funding Support Program

2023-2024 APPLICATION FORM – PART A

Deadline for receipt of applications: April 17, 2023

We recommend using a recent version of [Adobe Reader](#) (version 11 or later) to fill out PDF forms. Some forms and documents may not open, print, or be able to be saved with an older version of Reader or with other PDF readers, such as Apple's Preview.

Applicants must complete **Parts A** and **B** of the application form and include all required information. All applicants must include with their application recent audited financial statements or review engagement reports, and statements by an independent public accountant confirming eligible export sales and royalty payments for their company's most recently completed financial period. Refer to the *2023-2024 Guidelines* for details.

General Information

Please type or print in block letters.

Your company name

Address

City

Province

Country

Postal Code

Website

Period covered by financial statements (DD/MM/YYYY)

 to

Contact person

Contact person's title

Contact person's email address

Telephone

Extension

Language of correspondence

☐ English ☐ French

Person authorized to sign the Contribution Agreement

Correspondence

Send Livres Canada Books emails to

| Name | Email address | Newsletter | Fairs | Programs |
|----------------------|----------------------|-----------------------|-----------------------|-----------------------|
| <input type="text"/> | <input type="text"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <input type="text"/> | <input type="text"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| <input type="text"/> | <input type="text"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Required Information and Documents

Was the applicant confirmed eligible for the Mentoring – Coaching program and attended all its activities in previous years? ☐ Yes ☐ No

Is the applicant Canadian-owned? (See FRMAP 2023-2024 Guidelines, Definitions.) ☐ Yes ☐ No

Has the applicant's ownership structure changed (in regards to the beneficial ownership or control, directly or indirectly) since its most recent application to the Canada Book Fund or to the Canada Council for the Arts? ☐ Yes ☐ No

If yes, please explain.

Has the applicant fulfilled all contractual obligations with respect to author royalty payments by the deadline for receipt of applications? ☐ Yes ☐ No

Documents checklist

Enclosed

Completed application form (**Parts A and B**) and all supplemental information required ☐

Company's most recent catalogue (only if applicant does not have an online catalogue) ☐

Audited financial statements or review engagement report for the applicant's most recent financial period* ☐

Statement by an independent public accountant confirming eligible export sales for the applicant's most recent financial period* ☐

Statement by an independent public accountant confirming royalty payments for the applicant's most recent financial period* ☐

**Financial statements, review engagement reports and statements by an independent public accountant confirming eligible export sales and royalty payments must refer to the same financial year.*

If the applicant has submitted an application to the Support for Publishers component of the Canada Book Fund in 2023-2024, the financial documents provided to Livres Canada Books must be from the same reference year.

I affirm that the information in this application and the attached documents is accurate and complete. I agree to provide any information requested by Livres Canada Books for the review of this application within thirty (30) days.

Authorized signature

Name and title (please print)

Company name

Date (DD/MM/YYYY)